



## Registration Procedure, Meeting Access, and Identity Verification Documents for Meeting Attendance and Voting

### 1. Meeting Registration

The Company has facilitated shareholders and proxy holders by providing two channels for registration to attend the Annual General Meeting of Shareholders: (i) registration via the electronic system, and (ii) submission of registration documents by email, as detailed below.

#### 1.1 Registration via the Electronic System

Shareholders or proxy holders may register in advance to attend the Annual General Meeting of Shareholders via electronic means. Shareholders may register and upload the required registration documents through the website or via the QR code shown below during the period from April 20<sup>th</sup>, 2026, at 9:00 a.m. to April 27<sup>th</sup>, 2026, (until the meeting is adjourned). The registration procedure is set out in the User Manual for the Electronic Shareholders' Meeting System in Appendix 9.

Link for Meeting Pre-Registration

<https://sis.thekoble.com/agm/emeeting/index/1>



#### 1.2 Submission of Registration Documents by Email

Shareholders and proxy holders may submit the meeting registration documents to the Company by email at [companysecretary@sisthai.com](mailto:companysecretary@sisthai.com). The Company will accept submissions during the period from April 7<sup>th</sup>, 2026 to April 20<sup>th</sup>, 2026. Please submit the following documents:

- 1.2.1 E-Meeting Attendance Confirmation Form (Attachment No. 11)
- 1.2.2 Supporting documents for identity verification of the shareholder, i.e., a signed certified true copy of the national ID card, passport, or other valid government-issued identification card (not expired).
- 1.2.3 Proxy Form (Form B or Form C) (Attachment No. 12 or 13), if a proxy is appointed

### 2. Participation via E-meeting

On the meeting day, the Company will open an electronic meeting system for shareholders to access the virtual meeting room from 13:00 hrs. on April 27<sup>th</sup>, 2026. Shareholders may refer to the User Manual for the Electronic Shareholders' Meeting System, attached as Attachment no. 10, for instructions on joining the meeting.

### 3. Documents Verifying Eligibility to Attend the Meeting

Participants are required to present the following identification documents for registration and participation in the electronic meeting, following the procedures outlined in the User Manual for the Electronic Shareholders' Meeting System (Attachment no. 9).

#### 3.1 Thai Individual Shareholders

##### 3.1.1 In the case where shareholders attend the meeting themselves via E-meeting

- A valid official identification document issued by government agencies, displaying a photograph, name, and surname of the shareholders. Examples include National ID card, Government Officer ID card, Driver's License, or Passport. In case of a name or surname change, supporting evidence must be provided.

##### 3.1.2 In case of proxy appointment

- Any Proxy Form attached with the Invitation letter, has been completed with all required information, and bears the signatures of both the grantor and the grantee of the proxy.
- Copy of the official identification document issued by government agencies for the shareholder as per item 3.1.1, with the shareholder's certified signature confirming the authenticity of the copy.
- Copy of the official identification document issued by government agencies for the proxy holder, as per item 3.1.1.

#### 3.2 For Thai-registered corporate shareholders

##### 3.2.1 In the case where authorized representatives of corporate entities participate in the meeting themselves via E-meeting.

- Official identification document issued by government agencies for the corporate representative, similar to the requirements for individual shareholders as per section 3.1.1.
- Copy of the Certificate of Registration of the corporate shareholder, certified as a true copy by the corporate representative, with a statement indicating that the corporate representative attending the meeting has the authority to act on behalf of the corporate shareholder.

##### 3.2.2 In case of proxy appointment

- Proxy Form attached with the Invitation letter, has been completed with all required information, and bears the signatures of both the grantor and the grantee of the proxy.
- Copy of the Certificate of Registration of the corporate shareholder, certified as a true copy by the corporate representative, with a statement indicating that the corporate representative signing the proxy authorization letter has the authority to act on behalf of the corporate shareholder.
- Copy of the official identification document issued by government agencies for the proxy holder, similar to the requirements for individual shareholders as per item 3.1.1.

- Copy of the official identification document issued by government agencies for the corporate representative who signed the proxy authorization letter, similar to the requirements for individual shareholders as per item 3.1.1, with the corporate representative's certified signature confirming the authenticity of the copy.

### 3.3 Non-Thai Individual or Foreign Corporate Shareholders.

Foreign shareholders must provide the same identification documents as their Thai counterparts in 3.1 and 3.2, with the following additional requirements:

- A certified copy of the passport for the shareholder, corporate representative, or proxy holder, as applicable.
- A certified copy of the company registration certificate issued by the relevant foreign authority, indicating the company's name, authorized signatories, signing conditions, and registered office address.
- Any document not in English must be accompanied by a certified English translation.

### 3.4 Foreign Institutional Investors with a Custodian in Thailand

- The same documents required for corporate shareholders in 3.2.
- A power of attorney authorizing the custodian to sign the proxy form on behalf of the shareholder.
- A confirmation letter stating that the signatory of the proxy form is authorized to operate as a custodian.

## 4. Proxy Forms

- To facilitate shareholder participation, the Company has attached Proxy Form B and Proxy Form C to this meeting notice as Attachment no. 12 and 13, respectively.
- Shareholders may also download these proxy forms from the Company's website under the *"Investor Relations"* section, in the *"Shareholder Information"* menu, under the *"Shareholders' Meeting"* subsection.
- If shareholders require a physical copy of the proxy form, they may request one via email at [companysecretary@sisthai.com](mailto:companysecretary@sisthai.com).

## 5. Contact Information for Registration and Meeting Participation Inquiries

For further inquiries regarding registration and participation in the electronic meeting, shareholders may contact the Company Secretary's Office at:

- SiS Distribution (Thailand) Public Company Limited  
9 Pakin Building, 9<sup>th</sup> Floor, Room No.901, Ratchadaphisek Road, Din Daeng, Bangkok 10400.  
E-mail : [companysecretary@sisthai.com](mailto:companysecretary@sisthai.com)  
Tel : +66 2020 3316.